national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

SECTION 1: QUESTIONS RECEIVED PRIOR TO BRIEFFING SESSION

Question 1

With reference to the briefing on the 2 November. I have registered to attend the briefing and promptly received a confirmation email on Friday.

Today 2 of my colleagues have registered for the briefing and have not received confirmation emails.

Please could you advise if there is someone we can reach out to too assist us or may we use the meeting link I received?

I look forward to your response.

Response 1

It is the same briefing session link on the Special Conditions of Contract section 4 that all who wishes to attend the briefing session must use to register, there is no other link.

Question 2

Please assist with the documents for the above tender

Response 2

An advertised bid document is not issued via email. The bid documents are available on two platforms. Kindly download from the below link:
http://www.treasury.gov.za/divisions/ocpo/ostb/CurrentTenders.aspx and or at
https://www.etenders.gov.za/Home/opportunities?id=1

Question 3

With this mail we respectively request an extension of the deadline to complete the tender and give a professional response to this tender. We would appreciate an extension to 8 December.

Response 3

A reason to complete a tender and give a professional response is not a valid request to extend a tender. The legislative period of advertisement is 21 days and RT3 is advertised for 35 days. There are timelines considered that must be met to have the RT3 transversal contract starting at the anticipated date.

Question 4

I would like to respond to Bid No: RT3, please see the following Details to register for Submission, thank you.

Company Name: Thamani Technologies & Systems (Pty) Ltd

CSD Supplier No: MAAA0650511

Response 4

Kindly download the bid on the following link: http://www.treasury.gov.za/divisions/ocpo/ostb/CurrentTenders.aspx and or at https://www.etenders.gov.za/Home/opportunities?id=1

Question 5

Please could you assist, we have been trying to register but to no avail. Please could you assist us in how to actually register for the online bid submission.

Also, Annexure 10 is not on the documents attached to the bid, could you possibly send this to us.

Response 5

The link to submit an online bid is on the Special Conditions of Contract Section 7.4.1.1. Sincere apology for the inconvenience of the unavailability of Annexure 10, it will be included on the bid documents

---

Question 6

Qu. #:	RFP Section	Question
1	General	We respectively request an extension of the deadline to complete the tender and give a professional response. We would appreciate an extension to 8 December?
2	7.4.1.1 Bidders are required to register and submit (upload) a replica bid of the hard copy online by the closing date and time as guided through the weblink RT3 Office Automation Solutions Online Bid Submission	We've got an MAAA number but is unable to log in to this porthole. When I click on the Forgot Password button it does not work. How do I register again to use the portal.
3	7.4.1.2 All online bid documents should be soft copies and not printer and scanned copies.	Please explain what is meant with "Soft Copies "will it be accepted if all documents are printed to PDF and loaded or do we need to load the word, excel, etc documents?

Qu. #:	RFP Section	Question
4	7.4.1.3 The guide for online bid submission is attached as Annexure 10.	Please provide this document. Document is missing
5	25. Contract price adjustment 25.1 Price adjustments based on Rate of Exchange (RoE) fluctuations will be calculated by National Treasury every six (6) months from the end of the first six (6) months of the transversal contract. Price adjustments will only be applicable to any new/additional equipment, software, solutions, or consumables (including copy charges) leased and procured from the transversal contract after the price adjustment has been implemented. The panel of bidders will be notified by National Treasury of the adjusted prices indicating the applied RoE.	Price adjustments are only allowed on RoE. What if there's a substantial increase/decrease in the bank interest rates. This will influence the Rental price on any new/additional equipment, software. Will the vendor be able to increase the rental price then?
6	5.5.2.1 Basic Services	When setting up the devices to send out alerts who will assist with creating Email Accounts and assistance to ensure the alerts are able to be sent out?
7	5.5.2.1 Basic Services	Will a server be made available to set up Monitoring Software for devices that are networked with internet access to send alerts out?
8	5.5.2.2 Advanced Services	Will architecture be provided for i.e. Virtual Servers, to install software to managed and are there any costs associated?
9	5.5.2.2 Advanced Services	Will the following be provided to support Advance Services: 1. Service Account Creation 2. VPN Access 3. Server Access and administrative Rights on Server.
10	5.5.2.2 Advanced Services	Is there software available to schedule deployments for software agent to various departments? and how would we initiate the process?
11	5.5.2.2 Advanced Services	Who can technical queries be sent through to should any issues occur?

Response 6

1.	A reason to complete a tender and give a professional response is not a valid request to extend a tender. The legislative period of advertisement is 21 days and RT3 is advertised for 35 days. There are timelines considered that must be met to have the RT3 transversal contract starting at the anticipated date.
2.	You need to re-register by entering your MAAA follow the instruction as outlined on Annexure 10.
3.	The meaning of soft copies are copies that are not printed and scanned but pdf documents that are saved and uploaded are acceptable. Where an excel sheet (Annexure 3) and word (Annexure 5s) are required the documents must not be saved as pdf.
4.	Thank you for bringing this to our attention about Annexure 10. It will be added on the bid documents.
5.	Not only RoE is the cost driver for this bid kindly refer to paragraph 24.8 of the SCC under table 11 also Annexure 6. No price adjustment will be affected on the lease (rental) amount during the lease contract period of thirty-six (36) months as the monthly lease (rental) amount is fixed for the thirty-six (36) months period.
6.	Suppliers and Participant must set up an email service on the equipment to allow remote monitoring of the printing environment.
7.	This can be decided on a per-project basis. There is no central server that can do this, but depending on the number of devices, suppliers may propose a dedicated box to be placed on the LAN, instead of the standard model where every MFP sends e-mail stats to the service provider individually.
8.	The above answer applies: if a virtual server can be made available by the individual client, that is 100% allowed. An existing server may be used, or a new one allocated for RT3. This is entirely up to the client's own internal strategy and capabilities.
9.	Departments must give full support to the RT3 rollout by providing access to IT staff, services, etc. Admin rights will probably NOT be granted to the service provider, BUT the IT personnel should take the required actions on behalf of the service provider, including creating user IDs on the system, etc.. This is typically w.r.t. setting up the e-mail functionality for the MFP to e-mail its status to the SP. VPN access does not apply, since no direct access is allowed between the outside world and the MFP.
10.	Again, this varies significantly between Departments. Many probably have a software deployment capability, but many don't. So per project, the SP needs to determine this as part of the information gathering process. Worst case software would have to be loaded manually, but SPs will not be required to spend unreasonable amounts of time installing drivers and software on all the client PCs.
11.	All enquiries should be sent to transversal.contracting2@treasury.gov.za

Question 7

We are yet to use the NT portal. We do not have the password nor the emails address linked to our MAAA to reset it

Response 7

Make sure you have captured the correct MAAA and follow the instruction on how to access the bid documents and Annexure 10 which will be added to the bid documents. The bid documents are available on two platforms. http://www.treasury.gov.za/divisions/ocpo/ostb/CurrentTenders.aspx and or at https://www.etenders.gov.za/Home/opportunities?id=1

END